

**HAYS COUNTY EMERGENCY SERVICES DISTRICT No. 3**  
**REGULAR BOARD MEETING MINUTES**  
**October 26, 2016**  
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1. **Call to Order:** Meeting held at 3528 Hunter Road, San Marcos TX, called to order at 5:13 p.m. by Leighton Stallones.

**Board Members Present.** Present were Leighton Stallones, Lea Ann Kenworthy, Bob Wilson and Doyle Krumrey. Sharon O'Brien arrived 5:30 p.m.

2. **Pledge to the American and Texas Flags**
3. **Acknowledge October Birthdays**

CONSENT ITEMS

4. **Board Meeting Minutes:** Regular Meeting September 26, 2016. Lea Ann moved to accept the consent agenda items. Doyle seconded; all in favor; motion passed.

OPEN SESSION

5. **Membership Handbook:** Mark presented changes to the Membership Handbook, clarifying benefits. Leighton moved to approve the changes. Doyle seconded; all in favor; motion passed.
6. **Resolution to Adopt:** Mark presented a Resolution to Adopt IRC Section 125 Flexible Benefits Plan to amend and restate said plan. Mark also presented a Resolution to Adopt Employee Benefits Plan & ERISA Wrap Summary Plan Description. Lea Ann moved to authorize Sharon O'Brien to sign as Trustee of the Plan. Bob seconded; all in favor; motion passed.
7. **Bartlett-Cocke Update:** Sharon reported there has been no response to our last communications via counsel. Approximately \$42,000 still being retained. No action taken.
8. **Transfer of real property, 1401 West San Antonio:** Sharon reported she had been contacted by Brookfield and they are ready to exercise the option to purchase the property. Sharon also discussed the plans for completing the demolition and removal of the concrete on the site. No action taken.
9. **Annexations:** Sharon reported our counsel has sent a letter to the county appraisal district requiring they identify all properties transferred from ESD3 to the City of San Marcos, then instructed them to return them to the ESD3 tax rolls as we have not been properly notified per state law. Sharon also discussed the possible sales tax implications of the annexations. No action taken.
10. **Treasurer's Report:** Sharon presented the September financials. Lea Ann moved to accept the report. Doyle seconded; Doyle, Lea Ann, Bob, Leighton in favor; Sharon abstained; motion passed. The 2016 budget amendments were tabled. Sharon updated the board regarding the air-pack loan progress. Sharon also presented a renewal for the line of credit loan with Sage Bank. Bob moved to renew the line of credit. Doyle seconded; all in favor;

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motion passed.

11. **Chief's Report:** Chief Simonson presented the Chief's Report. Also discussed recent open records requests, placing an open records request form on website.
12. **Texas Fire Academy Report:** Chief presented the TFA Report. Also listed 2017 class dates.
13. **Employee Evaluations:** Leighton requested the board convene in closed session.

CLOSED SESSION

14. **Convene In Closed Session:** The Board entered closed session at 6:13 p.m. pursuant to Texas Code Section 551.074 of the Texas Open Meetings Act.

OPEN SESSION

**Return to Open Session:** The Board returned to open session at 6:45 p.m.

15. **Action on Employee Evaluations:** Sharon moved to increase Chief Simonson's salary by 2% and add one week of vacation effective January 1, 2017. Bob seconded; all in favor; motion passed.
16. **Citizen Communications:** Tabled, none to consider.
17. **Schedule Next Regular Meeting:** Meeting to be held at 3528 Hunter Rd., San Marcos TX. The next Regular Meeting was scheduled for 5:00 p.m. Monday, November 28, 2016.
18. **Adjourn:** At 6:49 p.m. Lea Ann moved to adjourn the meeting. Doyle seconded; all in favor; meeting adjourned.

Prepared by:  
Mark Thornton  
Office Manager