

HAYS COUNTY EMERGENCY SERVICES DISTRICT No. 3
REGULAR BOARD MEETING MINUTES
MAY 20, 2014
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1. **Call To Order:** Meeting held at 1401 W. San Antonio Street, San Marcos TX, called to order at 5:06 p.m. by Leighton Stallones.

Present: A quorum was established. Board members present were Leighton Stallones, Sharon O'Brien, Lea Ann Kenworthy, Doyle Krumrey and Bob Schneider. Also present were Bill Grimsley, Brandon Patton, Chief Smith, Kelly Kemp, Cody Carroll, Andrew Cortez, Scott Morrison, Pedro Lantigua.

2. **Pledge to the American and Texas Flags**
3. **Acknowledge April Birthdays:** Jesse Maldonado & Andrew Veerman – 1st, Kevin Charles Price – 5th, Lea Ann Kenworthy & Justin Cody Farrell – 7th, Reyes Villarreal – 9th, Gavin White – 14th, Stephen James Heinen – 15th, Daniel Combs – 16th, David Brooks – 18th, Gib Watt & Sean Patrick Vajgrt – 24th, Naing Nick Thu – 29th.

CONSENT ITEMS

4. **Board Meeting Minutes:** Special Meeting April 30, 2014. Sharon moved to accept the consent agenda items. Lea Ann seconded. All in favor, motion passed.

ACTION ITEMS

5. **Action on the Certificate of Resolution regarding a loan:** Sharon read the resolution (see attached). Leighton made a motion to accept and approve, Doyle seconded. Mark called the roll; Leighton – yes, Doyle – yes, Lea Ann – abstained, Bob – yes, Sharon – yes; resolution approved.
6. **Discussion on the building construction and financing:** Sharon reported we have a meeting scheduled 11 a.m. on Friday, May 23 at Sage Bank to close the loan. Brandon informed the board the GMP served as the Notice to Proceed. Brandon requested the City of San Marcos Permit fee and Water Impact fee checks to be ready Monday, May 26.
7. **Discussion and possible action on a press release:** Tabled
8. **Action on adopting Ordinance 2014-01** (agenda item 12): Chief presented the ordinance with some changes in the fee schedule (see attached). Also discussed a new company with integration into FireHouse. The ordinance provides a billing fee schedule for accidents and investigations. Discussion about procedures and review in six months. Sharon moved to implement the ordinance effective as soon as the new company can come online. Leighton seconded, all in favor, motioned passed.
9. **Treasurers Report** (agenda item 8): Bill Grimsley presented the 2013 audit, management letter, and a summary presentation of the audit findings (the summary report is attached).

Sharon presented some budget changes. Doyle moved to accept the changes and Leighton

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seconded the motion. Leighton, Doyle, Bob & Lea Ann in favor, Sharon abstained, motion passed.

10. **Report from Chief** (agenda item 9): Chief Smith informed the Board a) the new radios were being installed, b) FireHouse conference is in September.

- **Alarm Data:**
 - SHFD- 76 YTD 296
 - FireHouse reports attached
 - SMART- 0
- **Situation Report:**
 - Burn Ban: Off
 - KBDI Average 134 -60.11%
 - Co-Located Dispatch Center Update
 - New P25 Radios being installed this week
 - CAECCD Advisory Report
- **Officers Corps:**
 - Chief Dustin Bednorz
- **Apparatus:**
 - PM's complete
 - Engine 11 repairs completed
- **Stations:**
 - Station 11
 - Station 12
 - Station 13
- **Membership – Fire**
 - Members = 84 (Includes 2 Jr. Firefighters 12 SMART only))
 - New members = 0
 - Support Members = 3
 - Applications in process = 2
 - Applications rejected = 0
- **Training**
 - 299.50 Hours
 - 2014 total = 869.5 / 4 months
 - 2013 total = 11,748.5 hours / 12 months
 - 2012 total = 11,002.2 hours / 12 months
- **New Certifications**
 - None reported
- **TFA**
 - Enrollments
 - Driver Operator Pumper – 60
 - Fire Instructor – 45
 - Fire Officer – 20
 - Fire Inspector – 15
 - Basic Structural Firefighter – 56
 - Emergency Medical Technician – 113
- **Grants**
 - Applying for TFS grant for Municipal Fire School at TEEEX
- **Injuries**
 - Last injury 1/7/14, Asthma attack

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11. Report from Texas Fire Academy (agenda item 10): Kelly Kemp

Basic Structural Fire Academy

Average student count:

Enrollment: 26

Mid-term: 20

Graduation: 18

- Graduated 21 students on May 19.
- Pre-registration has begun for TFA 142. Currently have 15 people that have already made down payments. Have 1 person who will be returning due to leaving last class because of unforeseen circumstances. Have 10 more that are in the process of making a down payment.

Advanced Fire Classes

- Driver Operator course DO 142 began April 19. Currently have 13 students with two being SHFD members. This class is set to end June 14.
- Driver Operator 143 set to begin July 19.
- Driver Operator 144 set to begin October 11.
- Fire Inspector class 141 planned for May 31 if approved by TCFP.
- Fire Instructor I & II class 142 set to begin June 28.
- Fire Officer I&II class 142 set to begin August 23.
- Fire Instructor I&II class 143 set to begin August 23.

EMT Basic

Average student count:

Enrollment: 23

Mid-term: 18

Graduation: 15

- Current EMT Basic 141 ended May 15. 36 students have passed the final exam. There are about 15 students that are completing ride outs. This class began with 48.
- The TDSHS investigation due to a complaint from a student has been closed.
- EMT 141B is our first blended course that is projected to begin June 2 is awaiting approval by TDSHS. We might have to move the class start date to July because of the delay.
- EMT 142 is set to begin August 12.
- San Marcos High School has accepted our bid for an EMT program. We will be having an orientation meeting with parents and students on Wednesday, May 21 at 6pm to discuss the class set up. We continue to be in contact with TDSHS to assure that our plans meet with their approval. If all goes as planned, we will start at the beginning of the fall school year. The program will be two semesters in length. This is twice as long as our regular program and will allow more time for the students to learn the modules and have adequate time to go on clinicals.

Marketing

- We have obtained a booth at the TEEX annual fire school to market our programs. This is the first year we have done this.
- Attended New Braunfels High School Job Fair on April 7.

12. Report from South Hays Firefighter Association (agenda item 11): Tabled

13. Discussion and Action on Purchase Orders (agenda item 13): Tabled, none to consider.

14. Citizen Communications (agenda item 14): No citizen comments.

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15. **Schedule Next Regular Meeting** (agenda item 15): Meeting to be held at 1401 W. San Antonio St., San Marcos TX. The next Regular Meeting will be June 17, 2014, at 3:00 p.m.
16. **Adjourn** (agenda item 16): At 6:51 p.m. Sharon moved to adjourn the meeting and Leighton seconded. All in favor, meeting adjourned.

Prepared By:
Mark Thornton, Office Manager