

HAYS COUNTY EMERGENCY SERVICES DISTRICT No. 3
SPECIAL MEETING
MAY 15, 2013
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1. **CALL TO ORDER:** Meeting held at 1401 W. San Antonio Street, San Marcos TX, called to order at 4:10 p.m. by Leighton Stallones.

BOARD MEMBERS PRESENT: Leighton Stallones, Sharon O'Brien, Doyle Krumrey and Lea Ann Kenworthy. Also present were Chief Smith, S Raven and Don Greer from WHJ.

2. **TRANSFER DEED OF 1 ACRE (+/-) TO CARMA/BROOKFIELD:** Sharon moved to set a closing date in mid-June with Corridor Title and transfer the deed to Carma/Brookfield Residential on 1.0 acre of land, more or less, out of the Edward Burleson Survey, Hays County, Texas, being more particularly described in deed recorded in Volume 33, Page 117, deed records of Hays County, Texas. Save and Except that portion of subject property conveyed of the State of Texas in Volume 1732, Page 500, official public records of Hays County, Texas. Lea Ann seconded. All in favor, motion passed.
3. **BARTLETT COCKE CONTRACT:** Tabled until review of contract can be completed and presented at next Board Meeting.
4. **SITE CONCEPT AND MASTER PLAN:** Doyle moved to approve the site concept and master plan report, dated 5.14.2013, from Wiginton Hooker Jeffry Architects. Lea Ann seconded. All in favor, motion passed.
5. **SCHEMATIC DESIGN:** Sharon moved to approve the next phase, schematic design, by Wiginton Hooker Jeffry Architects. Doyle seconded. All in favor, motion passed.
6. **BUILDING COMMITTEE:** Sharon moved to appoint an Oversight Committee consisting of two Board Members and Chief Smith for approval of minor details and decisions before and during construction and a Building Committee consisting of the entire Board for approval of major details and decisions before and during construction. Doyle seconded. All in favor, motion passed.
7. **5-YEAR PLAN:** Sharon presented preliminaries of the 5-Year Plan with a minimal increase in expenses of 1-2% to allow for the new Central Fire Station. Projections for financing of the new Central Fire Station were estimated at an interest rate of 3.25%. Examples of debt service were provided for total construction costs at \$4.5 mil, \$4 mil, \$3.5 mil and \$3 mil all assuming a down payment of \$900,000. In 2014, the only Capital Expenditures will be \$141,000, to replace the 900 MHZ radios. Beginning in 2015, there are no funds dedicated to Capital Apparatus through 2019. However, there will be \$40,000 each year in reserve for Capital Expenditures from 2015-2019. These numbers are preliminary and very conservative. Final presentation of the 5-Year Plan will be presented for approval at a future Board Meeting. Sharon and Leighton will begin consulting with financial institutions in the near future.
8. **CITIZEN COMMUNICATIONS:** Don Greer will tweak the boundary lines of the 3.106 acre tract and submit to the ESD for approval. Afterwards, Sharon will forward to Carma/Brookfield Residential for their approval.
9. **ADJOURN:** At 6:07 p.m. Doyle moved to adjourn the meeting and Lea Ann seconded. Meeting adjourned.

Prepared By:
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