

HAYS COUNTY EMERGENCY SERVICES DISTRICT No. 3
REGULAR BOARD MEETING MINUTES
December 15, 2015
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1. **Call to Order:** Meeting held at 1401 W. San Antonio Street, San Marcos TX, called to order at 5:05 p.m. by Leighton Stallones.

Board Members Present. Present were Leighton Stallones, Lea Ann Kenworthy, Sharon O'Brien, Bob Wilson and Doyle Krumrey.

2. **Pledge to the American and Texas Flags**
3. **Acknowledge December Birthdays**

CONSENT ITEMS

4. **Board Meeting Minutes:** Regular Meetings October 20 and November 19, 2015. Doyle moved to accept the consent agenda items. Leighton seconded; all in favor; no opposed; motion passed.

OPEN SESSION

5. **Fleet Fuel Service:** Mark presented information regarding the fleet fuel service we will be moving to as Valero stations are being closed in our district.
6. **Station 11 Training Room Usage:** TFA requested use of the training room on Tuesday and Thursday evenings which conflicts with typical board meeting days once a month. No issues with changing the board meeting day of week to Monday or Friday.
7. **Expanded Fire Training Facilities:** Discussed privacy fencing and possibly bunk space for trainees.
8. **Proposed ESD #9:** Discussed the proposed ESD #9 which would overlay ESD #3.
9. **Construction Report and Discussion:** Bartlette Cocke representatives discussed three Change Orders (4, 5 & 6) they submitted defining the final price; moving the substantial completion date to November 19, 2015; and a request for release of most of the retained funds, approximately \$250,000. They also discussed their justification for the CO's regarding the timeline and requirements imposed by the City of San Marcos. ESD Counsel Ken Campbell asked about a previous AIA certificate with a substantial completion date of August, and Don Greer acknowledged the document was signed by him. Mark asked about the domestic water pressure issues with a discussion of the timeline of design and installation. The board also discussed the status of the punch list. Sharon requested the board adjourn to closed session for consultation with counsel.

CLOSED SESSION

Convene In Closed Session The Board entered closed session at 6:37 p.m. pursuant to Texas Code Sections 551.071 and 551.074 of the Texas Open Meetings Act.

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OPEN SESSION

Return to Open Session: The Board returned to open session at 7:51 p.m.

Sharon move to sign change orders 4 and 5, and to release \$150,000 of the retained funds. Leighton seconded; all in favor; no opposed; motion passed. Bartlette Cocke representatives asked about change order 6 and Sharon responded it was still under consideration.

10. **Treasurer's Report:** Sharon presented the financial report. Bob moved to accept the report. Lea Ann seconded; Bob, Lea Ann, Leighton and Doyle in favor; Sharon abstained; motion passed.
11. **Chief's Report:** Chief Simonson presented the Chief's Report.
12. **Texas Fire Academy Report:** Chief Simonson presented the TFA Report.
13. **Employment Policies Changes:** A request to make a change to the employment policies was presented. No action taken.
14. **Purchase Orders:** Tabled, none to consider.
15. **Citizen Communications:** Tabled, none to consider.
16. **Schedule Next Regular Meeting:** Meeting to be held at 3528 Hunter Rd., San Marcos TX. The next Regular Meeting was scheduled for 5:00 p.m. Monday, January 11, 2016
17. **Adjourn:** At 8:28 p.m. Sharon moved to adjourn the meeting. Doyle seconded; all in favor; no opposed; meeting adjourned.

Prepared by:
Mark Thornton
Office Manager