

HAYS COUNTY EMERGENCY SERVICES DISTRICT No. 3
BOARD MEETING
NOVEMBER 13, 2013
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1. **CALL TO ORDER.** Meeting held at 1401 W. San Antonio Street, San Marcos TX, called to order at 4:30 p.m. by Leighton Stallones.

BOARD MEMBERS PRESENT. Present were Leighton Stallones, Sharon O'Brien, Lea Ann Kenworthy, Doyle Krumrey and Robert Schneider. Also present were Chief Smith, B Pierce, S Morrison, A Castillo, S Raven, D Bednorz, K Kemp and A Cortez.

2. **PLEDGE TO THE AMERICAN AND TEXAS FLAGS.**
3. **ACKNOWLEDGE NOVEMBER BIRTHDAYS.**

CONSENT ITEMS

4. **BOARD MEETING MINUTES.** Lea Ann moved to accept the minutes from the Regular meeting October 15, 2013 and Special Meeting on October 28, 2013. Leighton seconded. All in favor, motion passed.

ACTION ITEMS

5. **ROBERT SCHNEIDER NEW BOARD MEMBER.** Robert Schneider executed documents and took the Oath of Office and Statement of Appointed Officer for the remainder of the term 01/01/13 to 12/31/14. It was the consensus of the Board to welcome Robert.
6. **SALES TAX REPORTS.** Sharon moved to eliminate the sales tax reports from the monthly agenda and presentation since they are received by the Board via email. Leighton seconded. All in favor, motion passed.
7. **REPORT FROM TREASURER.** Sharon presented financials for October 2013. The merger of South Hays Fire, Texas Fire Academy and SMART into ESD is complete. We have \$644,565 cash on hand. Due to the merger and reallocating expenses, October's P&L looks unusual. We are at 83% of budgeted expenses except for the Training Division's Administration and Academy are at 33% since there are only 3 months left in the year. Doyle moved to accept the Treasurer's report. Lea Ann seconded. All in favor, motion passed.
8. **CHIEF'S REPORT.**
 - Alarm Data - 73 Calls – 856 YTD - / SMART – 0 Calls
 - Situation Report
 - Burn ban off
 - Co-located dispatch update
 - EMS board meeting update
 - Officer Corps-Plans announced for regular Captains meetings
 - Apparatus
 - E15 at Performance Truck / leaking steering box and rear brake
 - Membership / Training
 - 70 members; 3 support; 2 juniors; 1 removed; 6 applications in process; 1 application rejected; 1 resigned
 - Training hours – 666.5 / YTD 8,600.5 hours / Last Year (2012) 11,002.2

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- Certifications –
 - D/O - Gonzales
 - Firefighter Advanced – Lane
 - HazMat IC – S. Raven
- Special Projects
 - 9 Public Education Events
 - Assistant Chief Promotion Process
 - New Member Orientation - 7
- Grants
 - 2 – Wilderness Rescue TFS
 - 1 – Center for Domestic Preparedness, TERT
- Injuries – Last injury 11/15/2011
- Texas Fire Academy Graduation – Nov. 18, 7pm, San Marcos Activity Center; two of our members are in the program

9. **SONIC WALLS FOR STATIONS 12 & 13.** Chief Smith will investigate costs to install sonic walls at Stations 12 & 13.

10. **DISCUSSION AND ACTION ON PURCHASE ORDER(S) AS FOLLOWS.**

- a) 1. – No PO's to consider for M&O Contingency Fund.
- b) 1. – No PO's to consider for Sales Tax Contingency Fund.

11. **SWIFTWATER RESCUE GEAR.** Thank you to those who demonstrated the use and explained the need for additional and updated gear. Sharon moved to purchase 20 sets of swiftwater rescue gear from the Sales Tax Contingency Fund, not to exceed \$9,660.80. Doyle seconded. All in favor, motion passed.

12. **STATION CONSTRUCTION AND FINANCING.** Sharon brought all up-to-date on the latest meeting with the City of San Marcos. The preliminary plat and recommendations will be reviewed and determination of city fees will be forthcoming. One expense not in the budget pertains to building a sidewalk or paying a fee in lieu of. We were unable to eliminate or reduce the cost for boring to have the water line brought across Hunter Road.

Sharon presented station financing proposals from four financial institutions summarized and labeled as Option 1, Option 2, Option's 3A, B, C, and Option's 4A, B, C. Lea Ann abstained from all discussion and voting.

Sharon moved to eliminate Option 1 and Option 2, since their rates are high, and to contact the two remaining institutions for alternatives to the options they presented and to revisit at the next Regular Board Meeting. Leighton seconded, Doyle and Robert are in favor. Lea Ann abstained.

13. **EMPLOYEE HANDBOOK, FORMS AND SOP's.** Doyle and Chief Smith are working on these.

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14. **LIQUIDATION OF APPARATUS AND EQUIPMENT.** None to consider.
15. **CITIZEN COMMUNICATIONS.** None
16. **REGULAR/SPECIAL MEETINGS.** Meetings to be held at 1401 W. San Antonio St., San Marcos TX. The next Special Meeting will be November 25, 2013, at 4:00 p.m. The next Regular Meeting will be December 4, 2013, at 4:00 p.m.
17. **ADJOURN.** At 7:10 p.m. Lea Ann moved to adjourn the meeting and Leighton seconded. Meeting adjourned.

Prepared By:
Patti E. Blackson
Administrative Assistant